



GOVERNMENT OF MAHARASHTRA

STATE COMMON ENTRANCE TEST CELL, MAHARASHTRA STATE, MUMBAI

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Important Instructions to Candidates/Institutes/FCs:

A) Important Instructions to Candidates:

1) Those candidates who are having \$, # in the Final merit list and converted themselves into OPEN Category at the time of self-verification and seat acceptance for CAP Round-I and admitted to the allotted institute can upload their original document from their login. Such candidates whose original document is uploaded and verified by FC will be converted back to their Final merit list category after the last date of reporting to the institute for CAP Round-II as per the schedule and will get fresh print of admission acknowledgement receipt & refund of excessive admission fees paid during time of admission.

B) Important Instructions to FCs/SCs:

1) All FC officers are hereby instructed to verify all the original document(s) uploaded by the candidate against the receipt immediately, please do not keep any candidate's documents verification pending.

C) Important Instructions to Institutes:

1) All Institutes are hereby instructed to inform such admitted candidates who are having \$, # in the Final merit list and converted themselves into OPEN Category at the time of self-verification and seat acceptance for CAP Round-I and admitted to the institute, now they can upload their original document from their login and get it verified from FC. Such candidates whose original document is uploaded and verified by FC will be converted back to their Final merit list Category after the last date of reporting to the institute for CAP Round-II as per the schedule.

Institutes must remember that after successful conversion of candidate back to Reserved Category, institute have to edit admission fees in their institute reporting module, take fresh print of admission acknowledgement receipt put institute seal & signature on it and issue one copy to such admitted candidate and refund the excessive admission fees collected from candidates during the admission process.

2) After the last date of reporting to the institute for CAP Round-II as per the schedule, those candidates who are having \$, #, @ in the final merit list & admitted to the allotted institutes on the basis of receipt of CVC/TVC/NCL/EWS documents uploaded during the registration such candidates fail to produce the required Original Document(s) their admission will be automatically cancelled and they will be converted into OPEN/Non-EWS category for next institutional vacancy round provided candidate full fill eligibility criteria for open category.

3) All Institutes are hereby instructed to verify all the benefits such as Reserved Category/EWS/TFWS/PWD/DEF/Orphan/Minority, Qualification Exams & CET Exams marks taken by candidates on the basis of submission of Original Documents (Receipt of any document is not permissible) are as per rules once again on or before the cutoff date. If there is any discrepancy in any required document(s) of any candidate, institutes are instructed to cancel such admission by asking candidate to send request for cancellation of admission through candidate login on or before cutoff date and report such cancellation cases to State CET Cell through institute login (Message Box).